

**Entrance Guidance
For
Japanese Course
Year 2025 (Reiwa 7)**

**Incorporated School of Mie Tokufu Gakuen
Tokufu High School
Tokufu Technical School**

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Introduction

The following are the Educational Goals of our school.

- School that assures the place for students to enjoy and spend school life with friends, while accepting students who try to overcome their struggles with “Feelings of trouble” or “Difficulties to live.”
- School that carries out bigger growths humanly and mentally than that of when students entered, while they earn the abilities of both “Basic academic ability essential in society” and “Special technics as practical and professional in business.”

Nowadays in Japan, there are numerous children that are trying to live out struggling with “Feelings of trouble” and “Difficulties to live” because of their inconvenience in Japanese conversation and studies. The number of foreign students who need the support of Japanese guidance in public elementary schools and junior high schools in Mie prefecture is the top in Japan. (survey of May 1st, 2019) Therefore, our school have established this “Japanese Course” in the academic year 2021 (Reiwa 3rd) to achieve the goals of both “mastering Japanese and graduating high school at the same time” eligible for the students, born in other countries, and are in the necessities of Japanese guidance that leads to their countries.

Our school is willing to continue to evolve as “the one and only school in Mie Prefecture that students could receive technical and authentic Japanese education” under the consistent school policy, educational policy, and admission policy.

Now, let’s get together and master “Japanese to study” that are essential in high school studies, and “Japanese for living” that are necessary in the society after graduation, and finally, step out to make your wish and dream come true with us!

I What kind of school is Tokufu?

Our school has a unique system and policy compared to other schools, and we call it “Tokufu Style”. We’d like to share some of the contents below;

“Tokufu Style”

○ Homerooms

Basically, the capacity is **30** students per homeroom, except the Japanese Course is **20**.

○ Classes

Classes start at 9:30 in the morning and are basically 45 minutes per lesson.

○ Merging School System

Merging School System is a system that enables to graduate both schools, high school and technical school at the same time. In our case, this system allows all credits of results in Tokufu Technical School (e.g. Japanese classes) to be credits of results in Tokufu High School.

○ Mid-term and End-term Examinations

Each examination periods are scheduled 5 days, which is longer planned than other schools, so it lessens the number of examinations to be taken per day.

○ Remedial Classes

Remedial classes are specially planned besides the normal timetables at the end of the schoolyear of students who need support approving credits of numerous absents from certain reasons such as long-term hospitalization or truancy.

○ School Buses

School buses are free to ride on school days between the school and Kameyama Station, which is about a 5-minute ride one way.

○ Dormitory

Not only students from far away but any students who need support in daily habits may use the dormitory.

However, students of Japanese Course may use it from the 1st year depending on his or her Japanese ability, and only when they have no problems living together with other students under the dormitory rules.

II What's Japanese Course?

Q : What's Japanese Course?

A : Our Japanese Course is a course to initiatively support students who feel anxious studying in high school because of lack of Japanese ability. This course is optimally all open to non-native Japanese speakers who are returnees or related to foreign countries, and most of all, who “wants to speak Japanese fluently” or “are willing to live on in Japan after graduation.”

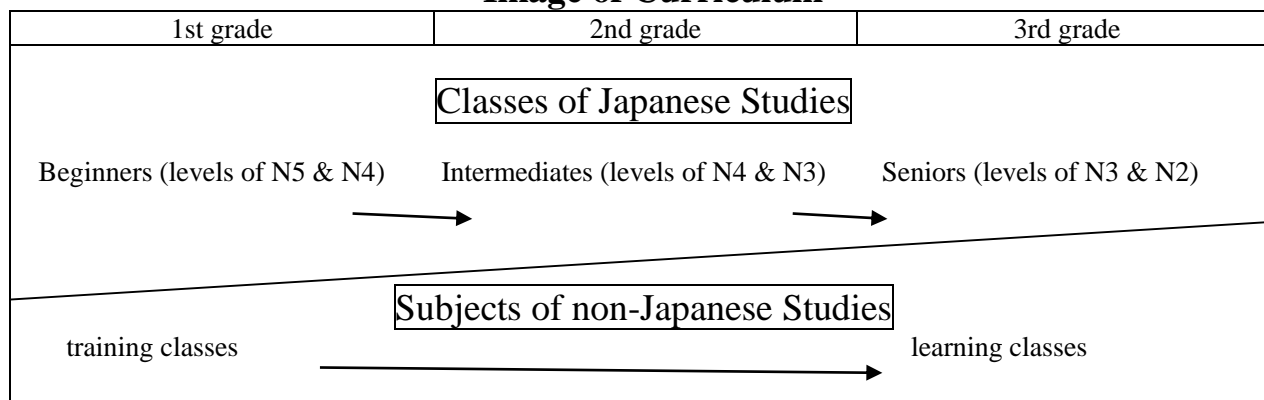
Q : What's the curriculum and how are the classes?

A : In the classes of “Japanese Studies,” there are from beginners level to seniors level. Especially in the 1st grade, there are more Japanese classes than in other grades to study intensively. Students will aim to pass the N2 level or more of “JAPANESE-LANGUAGE PROFICIENCY TEST (JLPT)” if they wish to go to upper schools, and will aim to pass the N3 level or more of if they wish to start working after graduation.

According to the “Subjects of non-Japanese Studies,” students will mainly study the Required Subjects that are essential to graduation, such as Japanese Language, Geography and History, Civics, Mathematics, Science, English, etc., in the form from training classes to learning classes.

As can be seen in the chart below, “Classes of Japanese Studies” decrease while “Subjects of non-Japanese Studies” increase as the students move on to upper grades.

Image of Curriculum



(Remarks) All classes including both “Classes of Japanese Studies” and “Subjects of non- Japanese Studies” are to be held in Japanese.

Curriculum of Japanese Course

for Year 2023 (Reiwa 6th)

| Subject Area | | Subject (credits) | | | |
|---|---|-------------------------------------|--------------------------------------|-------------------------------------|-------|
| | | 1st grade | 2nd grade | 3rd grade | total |
| Regular Subjects | Japanese Language | | Contemporary Japanese Language (2) | Language Culture (2) | 8 |
| | | | | Japanese Language (Logic) (4) | |
| | Geography and History | | Geography (2) | Modern and Contemporary History (2) | 4 |
| | Civics | | Public (2) | Politics and Economy (2) | 4 |
| | Mathematics | | Mathematics I (3) | Mathematics I (2) | 5 |
| | Science | | Science and Our Daily Life (2) | Basic Biology (2) | 4 |
| | Health and Physical Education | Physical Education (2) | Physical Education (2) | Physical Education (3) | 7 |
| | | | Health (1) | Health (1) | 2 |
| | Art | Music I (2) | Calligraphy I (4) | | 6 |
| | Foreign Languages | English Communication I (3) | English Logic and Expression I (1) | English Logic and Expression I (1) | 5 |
| | Home Economics | | Basic Home Economics (2) | | 2 |
| Information | Information Study I (2) | | Information Study II (2) | 4 | |
| Integrated Studies (Studies) | Integrated Studies I (Studies) (2) | Integrated Studies II (Studies) (2) | Integrated Studies III (Studies) (2) | 9 | |
| | Basic Integrated Studies (Studies) (1) | Internship (2) | | | |
| Special Subjects | Culture/ Liberal Arts Studies (Studies) | | | Life Skills (Studies) (2) | 2 |
| | | Japanese I (Studies) (15) | Japanese II (Studies) (8) | Japanese III (Studies) (7) | 30 |
| | | Japanese Activities (Studies) (1) | Japanese Activities (Studies) (1) | Japanese Activities (Studies) (1) | 3 |
| Period for Inquiry-Based Cross-Disciplinary Study | | 2 | 1 | 1 | 4 |
| Total number of credits | | 30 | 35 | 34 | 99 |

(Remarks) The credits of “Information Processing,” “Life Skills (Studies),” “Japanese I (Studies) (1),” and so on in Special Subjects will be learned as subjects of Tokufu Technical School and will also be approved as the credits of Tokufu High School.

III Application Guidelines for Japanese Course

1. Number of Opening and Admission Requirements

| Number of Opening | Admission Requirements |
|-------------------|--|
| 20 | Students who have graduated junior high school or are expected to graduate in March 2023 |

2. Categories of Entrance Enrollment and Ratio of Candidate

| Categories of Entrance Enrollment | Ratio of Candidates |
|--|---|
| Enrollment upon Recommendation (Special Application) | 80% of the capacity |
| General Enrollment (Concurrent Application) | Depends on numbers of Successful Applicants of Enrollment upon Recommendation |
| Late Enrollment (Special Application) | Held in case of lack of candidates at the Enrollment upon Recommendation and General Enrollment |

3. Admission Requirements and Methods of Examinations

| Examination Categories | Admission Requirements | Methods of Examinations |
|--|---|--|
| Enrollment upon Recommendation A (Special Application) | Students whose average evaluation of the 3rd grade is over 3.0, and whose application has been endorsed by the principal of the junior high school they attend | ○ Individual interview |
| Enrollment upon Recommendation B (Special Application) | Students whose average evaluation of the 3rd grade is more than 2.5, and less than 3.0, and whose application has been endorsed by the principal of the junior high school they attend Must submit "Statement of Purpose" with application documents | ○ Individual interview |
| Enrollment upon Recommendation C (Special Application) | Candidate willing to enter this school and are eager to study (Self-Recommendation) Must submit "Personal Statement with application documents | ○ Written test (2 subjects) ▪ "Japanese" 40 min. 100 pts. ▪ "Mathematics" 20 min. 50 pts. (basic problems) ○ Individual interview |
| General Enrollment (Concurrent Application) | Candidate willing to enter this school | ○ Written test (3 subjects) ▪ "Japanese" 40 min. 100 pts. ▪ "Mathematics and English" 40 min. 50 pts. each (mark-sheet exam) |
| Late Enrollment (Special Application) | Candidate willing to enter this school and is eager to study at the course selected | ○ Written test (2 subjects) ▪ "Japanese" 40 min. 100 pts. ▪ "Mathematics" 20 min. 50 pts. (basic problems) ○ Individual interview |

○ According to Enrollment upon Recommendation, if the student cannot be evaluated fully or partly in the 3rd grade or last year of school, the Examination Category will be "Enrollment upon Recommendation C" and please make sure to submit a document of the reason (in any form) with the signature of the principal.

○ Please take notice of the following points from (1) to (4).

- (1) According to the Application Requirements of Japanese Course, both two points below will be required as well. In addition, the period of studying in Japan will not matter at all, if the applicant has foreign nationality or is a returnee.

- A. “Applicants must be in need to learn Japanese systematically and comprehensively, and also must truly desire to improve their practical communication knowledge of Japanese”.
- B. “Applicants whoever have passed the level N5 or N4 of JAPANESE LANGUAGE PROFICIENCY TEST (JLPT) held by The Japan Foundation and JAPAN EDUCATIONAL EXCHANGES and SERVICES, or otherwise have the same level of Japanese ability as those level.” (On the other hand, those whoever have passed the level N3 or more of JLPT, or otherwise have the same level of Japanese ability as those levels, will not be eligible to take any entrance examinations offered above.)
- (2) Among the entrance examinations of Japanese Course, all the kanji in every problem of each subjects will have Rubi Hiragana (small Furigana characters) above them.
- (3) The entrance written examination of Japanese Language for the Japanese Course is conducted to see the applicant’s Japanese ability if they are capable to pass the level N5 or N4 of JAPANESE LANGUAGE PROFICIENCY TEST (JLPT).
- (4) The individual interviews for the Japanese Course will be held all in Japanese.

4. Application Period, Date , and Notice of Results

| Examination Categories | Application Period and Time | Date | Notification of Results |
|------------------------------|--|-------------------------|-------------------------|
| Enrollment of Recommendation | From January 7th (TUESDAY) till January 10th (FRIDAY) from 9:00 a.m. to 4:00 p.m. | January 18th (SATURDAY) | January 23rd (THURSDAY) |
| General Enrollment | From January 14th (TUESDAY) till January 17th (FRIDAY) from 9:00 a.m. to 4:00 p.m. | January 24th (FRIDAY) | January 31st (FRIDAY) |
| Late Enrollment | It will be scheduled during March only if it is held. For information, please refer to the announcement held in “Admission Guidance (Late Enrollment) of 2025” by mid-February 2025. | | |

- To teachers: Please make sure to “consult at our school by meeting or calling” as soon as possible before application. (Meeting is preferable.)
- To principals: Please make sure to call beforehand and to submit documents (free format with signature of principal) of details and considerations in case of special concern related to applicants.
- Examination Results will be announced on the website of our school at 10:00 a.m. on the day of Notification of Results. It will also be reported to applicants and principals of the junior high schools by mail.

5. Procedure of Application

- (1) Please submit the documents below.

| Examination Category | Application Documents | Amount of Payment |
|---------------------------------|---|-----------------------------|
| Enrollments upon Recommendation | ① Application for Admission ② Student Transcript (Submit “Certification of Graduation” and “Academic Transcript” only if graduated a junior high school in other countries. Please attach Japanese translation of documents issued in other languages.) ③ Recommendation Form (when applying Enrollments of Recommendation A or B) ④ Statement of Purpose (when applying Enrollments of Recommendation B) ⑤ Personal Statement (when applying Enrollments of Recommendation C) ⑥ Envelope for Notification of Results (with name and address of applicant written, and with 500-yen stamp pressed on) ⑦ A copy of Residence Card (Submit only if graduated the Japanese junior high school in the passed academic year before 2024) | JPY15,000 (Application Fee) |

| | | |
|--------------------|---|--|
| General Enrollment | ① Application for Admission ② Student Transcript ③ Envelope for Notification of Results (same as ⑥ noticed above) ④ A copy of Residence Card (same as ⑦ noticed above) | |
|--------------------|---|--|

- (2) Please pay the Application Fee JPY15,000 by bank transfer to the bank account below;
 (Please write the applicant's name as the sender of the bank remittance. If the applicant is applying Enrollments upon Recommendation, please make sure to put a "S" before the applicant's name.)

| Remittance Information |
|---|
| bank name: <small>さんじゅうさんぎんこう かめやまちゅうおうしてん</small> 三十三銀行 亀山中央支店 account no.: <small>ふつう</small> (普通) 7 4 4 2 4 5 payee's name: <small>ガク</small> ミエトクフウガクエン |

- (3) Notes
- A. Please submit the copy of the Transfer Payment Receipt or Transfer Statement with the other Application Documents.
 - B. The period of paying Application Fee starts from a month before the first day of Application Period and the deadline will be the last day of it.
 - C. The Application Documents should be enclosed in an envelope (self-prepared) with "APPLICATION DOCUMENTS ENCLOSED" written in red on the front.
 Also, please enclose another envelope with the address of the applicant's junior high school written on the front, and with 470-yen stamp pressed on.
 Please make sure to use a trackable shipping service or any delivery-certified mail service at the post office when sending the Application Documents.
 - D. The Application Documents are non-returnable once sent, and the Application Fee is non-refundable once paid for any reason.

6. Admission Procedures for Successful Applicants (Entrance Fee)

- (1) To secure admission, please pay the Entrance Fee JPY45,000 due to the period.

| Examination Category | Period of Payment | Amount of Payment |
|--|---|-----------------------------|
| Successful Applicants of Enrollments upon Recommendation | From January 23rd (THURSDAY) till January 31st (FRIDAY) | JPY45,000 (Entrance Fee) |
| Successful Applicants of General Enrollment | From January 31st (FRIDAY) till February 7th (FRIDAY) | |

- (2) Notes
- A. The details of "Entrance Procedures" will be notified with the Notification of Results.
 - B. Payment must be completed during the period. After the deadline, admission will not be accepted.
 - C. The Entrance Fee once paid is non-refundable for any reason.

7. Entrance Procedures (Facility Maintenance Fee)

- (1) To secure enrollment, please pay the Facility Maintenance Fee JPY200,000 due to the deadline.

| Examination Category | Deadline of Payment | Amount of Payment |
|--|-----------------------|--|
| Successful Applicants of Enrollments upon Recommendation | February 7th (FRIDAY) | JPY200,000 (Facility Maintenance Fee) |
| Successful Applicants of General Enrollment | March 17th (MONDAY) | |

- (2) As also for the Successful Applicants of General Enrollment, once the payment is completed before the deadline, it will be considered that the applicants enter our school.
- (3) The Facility Maintenance Fee of 2nd and 3rd year will be JPY104,000 per year, and will be paid in 3 installments. (in April, August, and December)

8. Payment of Tuition Fee and Others

| Fee | Monthly Fee | Remarks |
|-------------|-------------------------------------|--|
| Tuition Fee | JPY32, 500 (JPY390,000 per year) | Tuition Fee will be reduced on certain conditions of "National High School Tuition Supporting Fund". 【 see Notice 】 |

- Besides Tuition Fee, there are other fees of Education Enhancement Costs JPY13, 500 per month (2nd and 3rd year will be JPY14, 500 per month), Class Expenses Approx. from JPY4,000 to JPY4,800 per month, and Reserve Funds for School Trip JPY7,000 per month (from May of 1st year till November of 2nd year).
- Before enrollment, there are Purchase Costs of Text books, Supplementary materials, School uniforms, Gym suits, Indoor shoes, Gym shoes, and Personal locker, etc. It will be Approx. JPY120,000 in total and will be paid in a lump.
- According to the tuition of our school, it is stipulated in the School Regulations of Tokufu Technical School that "Educational Enhancement Fee of Upper Secondary Course includes the tuition of Full-time course of Tokufu High School." Therefore, when the tuition of the Upper Secondary Course of Tokufu Technical School in this Entrance Guidance is paid, it will mean the payment of the tuition of Full-time Course of Tokufu High School is completed at the same time.

[Notice] Under the National Tuition Supporting Fund System, the Tuition Fee will be reduced calculated by the formula below according to the income of the student's guardians.

<formula>: (standard taxable value of the prefectural and municipal income tax fees X 6%)

— (the amount of the prefectural and municipal income tax adjusted deduction)

JPY154, 500 > calculated amount ... All the Tuition Fee will be reduced

(JPY390,000 provided yearly)

JPY154, 500 ≤ calculated amount < JPY304, 200 ... A part of the tuition fee will be reduced

(JPY118,000 provided yearly)

JPY304, 200 ≤ calculated amount ... Not eligible for tuition support

9. Dormitory Fee

| Fees | Monthly Fee | Remarks |
|--------------------|------------------------------------|--|
| Accommodation Fees | JPY30,000 (JPY360,000 per year) | Utility Expenses are included. JPY360,000 per year must be paid in 3 installments (in April, August, and December,) JPY120,000 each. |
| Food Expenses | Approx. JPY28,000 | Food Expenses may be revised based on the rate of the soaring food prices. No charging for August because the dormitory is closed. |

- The Dormitory Entrance Fee will be JPY160,000 and the Accommodation Fee of the 1st installment will be JPY120,000, and so, the total amount of payment when entering will be JPY280,000. Please pay the fees by the same deadline as the Entrance Procedures (Facility Maintenance Fee.)

| Examination Category | Deadline of Payment | Amount of Payment when Entering |
|--|-----------------------|---------------------------------|
| Successful Applicants of Enrollments upon Recommendation | February 7th (FRIDAY) | JPY280,000 |
| Successful Applicants of General Enrollment | March 17th (MONDAY) | |

10. Scholarship System and Incentive System

According to the Scholarship System, there are various Prefectural Senior High School Scholarship Funds, Abe Scholarship fund, an Tokufu Gakuen Scholarship Fund that can be applied. Students may apply any of them as long as the the certain conditions of scholastic attainments, and so on. Mie Tokufu Gakuen Scholarship Fund is applicable in case of the financial difficulties and situation of each household, even if other school admission is granted.

In addition, besides other scholarships, we have newly established a supportive Incentive System called “Mie Tokufu Gakuen Financial Incentive System (Encourage System)” in 2023. Students who satisfy the prescribed condition are eligible and will be provided JPY100,000 per year (non-returnable.) Application Procedures are scheduled after admission.

11. Merging School System

Tokufu High School has introduced the “Co-learning System” (which is “a credit certification system of learning at universities, colleges of technology, or vocational schools” as prescribed in Article 98 No.1 of the Ordinance for Enforcement of the School Education Act, and our school originally designated it the “Merging School System.”)

Therefore, we deem student’s learning in Tokufu Technical School to be learning of class subjects at Tokufu High School, and grant credits at Tokufu High School as well. By linking the schools, this system enables entering and graduating both Japanese Course of Tokufu High School and Intergrated Course of Tokufu Technical School at the same time.

| Tokufu High School | Upper Secondary Course of Tokufu Technical School | | Remarks |
|--|---|---|-----------------------|
| Japanese Course (established in 2021) | Cultural and General Education Field | Intergrated Course (established in 2020) | Merging School System |