

**Entrance Guidance
For
Japanese Course
Year 2023 (Reiwa 5)**

**Incorporated School of Mie Tokufu Gakuen
Tokufu High School
Tokufu Technical School**

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Introduction

The following are the Educational Goals of our school.

- School that assures the place for students to enjoy and spend school life with friends, while accepting students who try to overcome their struggles with “Feelings of trouble” or “Difficulties to live.”
- School that carries out bigger growths humanly and mentally than that of when students entered, while they earn the abilities of both “Basic academic ability essential in society” and “Special technics as practical and professional in business.”

Nowadays in Japan, there are numerous children that are trying to live out struggling with “Feelings of trouble” and “Difficulties to live” because of their inconvenience in Japanese conversation and studies. The number of foreign students who need the support of Japanese guidance in public elementary schools and junior high schools in Mie prefecture is the top in Japan. (survey of May 1st, 2019) Therefore, our school have established this “Japanese Course” in the academic year 2021 (Reiwa 3rd) to achieve the goals of both “mastering Japanese and graduating high school at the same time” eligible for the students, born in other countries, and are in the necessities of Japanese guidance that leads to their countries.

Our school is willing to continue to evolve as “the one and only school in Mie Prefecture that students could receive technical and authentic Japanese education” under the consistent school policy, educational policy, and admission policy.

Now, let’s get together and master “Japanese to study” that are essential in high school studies, and “Japanese for living” that are necessary in the society after graduation, and finally, step out to make your wish and dream come true with us!

I What kind of school is Tokufu?

Our school has a unique system and policy compared to other schools, and we call it “Tokufu Style”. We’d like to share some of the contents below;

“Tokufu Style”

○ Homerooms

Basically, the capacity is **30** students per homeroom, except the Japanese Course is **20**.

○ Classes

Classes start at 9:30 in the morning and are basically 45 minutes per lesson.

○ Merging School System

Merging School System is a system that enables to graduate both schools, high school and technical college at the same time. In our case, this system allows all credits of results in Tokufu Technical College (e.g. Japanese classes) to be credits of results in Tokufu High School.

○ Mid-term and End-term Examinations

Each examination periods are scheduled 5 days, which is longer planned than other schools, so it lessens the number of examinations to be taken per day.

○ Remedial Classes

Remedial classes are specially planned besides the normal timetables at the end of the schoolyear of students who need support approving credits of numerous absents from certain reasons such as long-term hospitalization or truancy.

○ School Buses

School buses are free to ride on school days between the school and Kameyama Station, which is about a 5-minute ride one way.

○ Dormitory

Not only students from far away but any students who need support in daily habits may use the dormitory.

However, students of Japanese Course may use it from the 1st year depending on his or her Japanese ability, and only when they have no problems living together with other students under the dormitory rules.

II What's Japanese Course?

Q : What's Japanese Course?

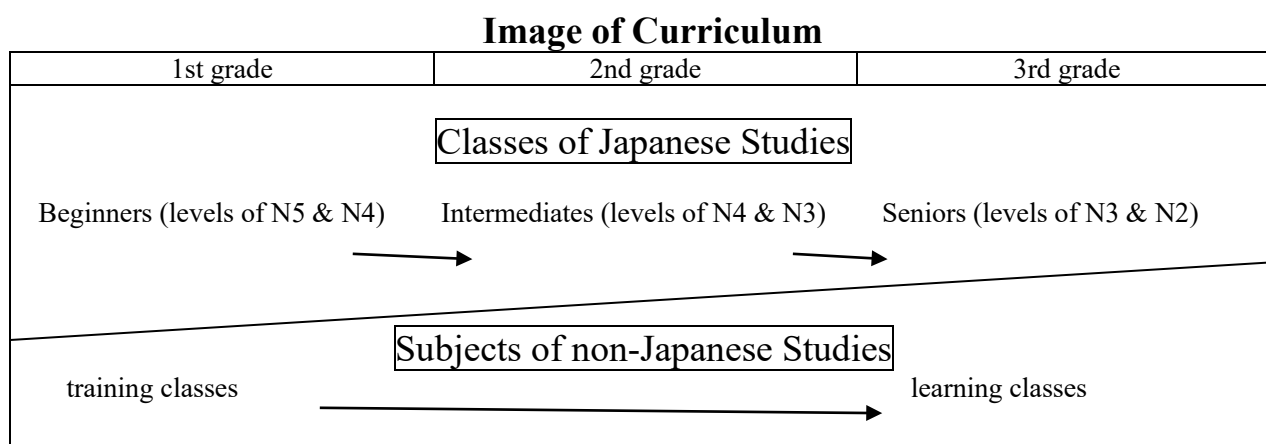
A : Our Japanese Course is a course to initiatively support students who feel anxious studying in high school because of lack of Japanese ability. This course is optimally all open to non-native Japanese speakers who are returnees or related to foreign countries, and most of all, who “wants to speak Japanese fluently” or “are willing to live on in Japan after graduation.”

Q : What's the curriculum and how are the classes?

A : In the classes of “Japanese Studies,” there are from beginners level to seniors level. Especially in the 1st grade, there are more Japanese classes than in other grades to study intensively. Students will aim to pass the N2 level or more of “JAPANESE-LANGUAGE PROFICIENCY TEST (JLPT)” if they wish to go to upper schools, and will aim to pass the N3 level or more of if they wish to start working after graduation.

According to the “Subjects of non-Japanese Studies,” students will mainly study the Required Subjects that are essential to graduation, such as Japanese Language, Geography and History, Civics, Mathematics, Science, English, etc., in the form from training classes to learning classes.

As can be seen in the chart below, “Classes of Japanese Studies” decrease while “Subjects of non-Japanese Studies” increase as the students move on to upper grades.



(Remarks) All classes including both “Classes of Japanese Studies” and “Subjects of non- Japanese Studies” are to be held in Japanese.

Curriculum of Japanese Course

for Year 2021 (Reiwa 3th)

Subject Area		Subject (credits)			
		1st grade	2nd grade	3rd grade	total
Regular Subjects	Japanese Language		Intergrated Japanese Language (2)	Intergrated Japanese Language (2)	4
	Geography and History		World History B (4)		4
			Geography B (4)		4
	Civics			Contemporary Society (2)	2
	Mathematics		Mathematics I (2)	Mathematics I (3)	5
	Science		Science and Our Daily Life (2)	Basic Biology (2)	4
	Health and Physical Education	Physical Education (2)	Physical Education (2)	Physical Education (3)	7
			Health (1)	Health (1)	2
	Art	Music I (2)		Calligraphy I (2)	4
	Foreign Languages	English Communication I (2)	English Communication I (2)	English Expression I (2)	6
	Home Economics		Basic Home Economics (2)		2
	Information	Information Study for Participating Community (2)		Information Study by Scientific Approach (2)	4
Integrated Studies	Integrated Studies I (2)	Integrated Studies II (2)	Integrated Studies III (2)	6	
	Integrated Studies IV (1)			1	
Special Subjects	Business		Information Processing (2)		2
	Culture/ Liberal Arts Studies			Life Skills (Studies) (2)	2
		Japanese I (Studies) (15)	Japanese II (Studies) (8)	Japanese III (Studies) (7)	30
		Japanese Activities (Studies) (1)	Japanese Activities (Studies) (1)	Japanese Activities (Studies) (1)	3
Period for Inquiry-Based Cross-Disciplinary Study	2	1	1	4	
Total number of credits	29	35	32	96	

(Remarks) The credits of “Information Processing,” “Life Skills (Studies),” “Japanese I (Studies) (1),” and so on in Special Subjects will be learned as subjects of Tokufu Technical School and will also be approved as the credits of Tokufu High School.

Curriculum of Japanese Course

for Year 2022 (Reiwa 4th)

Subject Area		Subject (credits)			
		1st grade	2nd grade	3rd grade	total
Regular Subjects	Japanese Language		Contemporary Japanese Language (2)	Language Culture (2)	4
	Geography and History		Geography (2)	Modern and Contemporary History (2)	4
	Civics		Public (2)		2
	Mathematics		Mathematics I (3)	Mathematics I (2)	5
	Science		Science and Our Daily Life (2)	Basic Biology (2)	4
	Health and Physical Education	Physical Education (2)	Physical Education (2)	Physical Education (3)	7
			Health (1)	Health (1)	2
	Art	Music I (2)		Calligraphy I (4)	6
	Foreign Languages	English Communication I (2)	English Communication I (2)	English Expression I (2)	6
	Home Economics		Basic Home Economics (2)		2
	Information	Information Study I (2)	Information Study II (2)		4
	Integrated Studies	Integrated Studies I (2)	Integrated Studies II (2)	Integrated Studies III (2)	6
Integrated Studies IV (1)				1	
Special Subjects	Business			Information Processing (2)	2
	Culture/ Liberal Arts Studies			Life Skills (Studies) (2)	2
		Japanese I (Studies) (15)	Japanese II (Studies) (8)	Japanese III (Studies) (7)	30
		Japanese Activities (Studies) (1)	Japanese Activities (Studies) (1)	Japanese Activities (Studies) (1)	3
Period for Inquiry-Based Cross-Disciplinary Study		2	2	2	6
Total number of credits		29	33	34	96

(Remarks) The credits of “Information Processing,” “Life Skills (Studies),” “Japanese I (Studies) (1),” and so on in Special Subjects will be learned as subjects of Tokufu Technical School and will also be approved as the credits of Tokufu High School.

III Application Guidelines for Japanese Course

1. Number of Opening and Admission Requirements

Number of Opening	Admission Requirements
20	Students who have graduated junior high school or are expected to graduate in March 2023

2. Fratio of Candidates

Categories of Entrance Enrollment	Ratio of Candidates
Enrollment upon Recommendation (Special Application)	80% of the capacity
General Enrollment (Concurrent Application)	Depends on numbers of Successful Applicants of Enrollment upon Recommendation
Late Enrollment (Special Application)	Held in case of lack of candidates at the Enrollment upon Recommendation and General Enrollment

3. Examination Categories, Admission Requirements, and Methods of Examinations

Examination Categories	Admission Requirements	Methods of Examinations
Enrollment upon Recommendation A (Special Application)	Students whose average evaluation of the 3rd grade is over 3.0, and whose application has been endorsed by the principal of the junior high school they attend	○ Individual interview
Enrollment upon Recommendation B (Special Application)	Students whose average evaluation of the 3rd grade is more than 2.5, and less than 3.0, and whose application has been endorsed by the principal of the junior high school they attend	○ Individual interview
Enrollment upon Recommendation C (Special Application)	Candidate willing to enter this school and are eager to study	○ Written test (1 subject) Japanese ○ Individual interview
General Enrollment (Concurrent Application)	Candidate willing to enter this school	○ Written test (2 subjects) Japanese, Mathematics or English * Mark-sheet exam will be used for Mathematics and English
Late Enrollment (Special Application)	Candidate willing to enter this school	○ Written test (1 subject) Japanese ○ Individual interview

○ According to Enrollment upon Recommendation, if the student has special reasons such as attending special support classes or schools and cannot be evaluated fully or partly in the 3rd grade or last year of school, the Examination Category will be “Enrollment upon Recommendation C.”

○ Please take notice of the following points from (1) to (4).

(1) According to the Application Requirements of Japanese Course, both two points below will be required as well. In addition, the period of studying in Japan will not matter at all, if the applicant has foreign nationality or is a returnee.

A. “Applicants must be in need to learn Japanese systematically and comprehensively, and also must desire to improve their practical communication knowledge of Japanese”.

B. “Applicants whoever have passed the level N5 or N4 of JAPANESE LANGUAGE PROFICIENCY TEST (JLPT), or otherwise have the same level of Japanese ability as those level.” (On the other hand, those whoever have passed the level N3 or more of JLPT, or otherwise have the same level of Japanese ability as those levels, will not be eligible to take any entrance examinations offered above.)

- (2) Among the entrance examinations of Japanese Course, all the kanji in every problem of each subjects will have Rubi Hiragana (small Furigana characters) above them.
- (3) The entrance examination of Japanese Language for the Japanese Course is conducted to see the applicant’s Japanese ability. (There is no exemption of the examination for applicants that have passed the level N5 or N4 of JLPT.)
- (4) The individual interviews for the Japanese Course will be held in Japanese.

4. Application Period, Date , and Notice of Results

Examination Categories	Application Period and Time	Date	Notice of Results
Enrollment of Recommendation	From January 10th, 2023 (TUESDAY) till January 13th, 2023 (FRIDAY) from 9:00 a.m. to 4:00 p.m.	January 21st, 2023 (SATURDAY)	January 27th, 2023 (FRIDAY)
General Enrollment	From January 17th, 2023 (TUESDAY) till January 20th, 2023 (FRIDAY) from 9:00 a.m. to 4:00 p.m.	January 27th, 2023 (FRIDAY)	February 3rd, 2023 (FRIDAY)
Late Enrollment	Taking place during March in case of lack of candidates at the early enrollments. For information, please refer to the announcement held in “Admission Guidance (Late Enrollment)” by mid-February 2023.		

- To teachers: Please make sure to “consult at our school by meeting or calling” as soon as possible before application.
- To principals: Please make sure to call beforehand and to submit documents (free format with signature of principal) of details and considerations in case of special concern related to applicants.
- Examination Results will also be reported to applicants and principals of the junior high schools by mail.

5. Procedure of Application

- (1) Please submit the documents below.

Examination Category	Application Documents	Amount of Payment
Enrollments upon Recommendation	<ol style="list-style-type: none"> ① Application for admission ② Student Transcript ③ Recommendation Form (when applying Enrollments of Recommendation A or B) or Self-recommendation Form (when applying Enrollments of Recommendation C) ④ Envelope for Notice of Results (with name and address of applicant written, and with 500-yen stamp pressed on) ⑤ A copy of Residence Card (necessary only for Japanese Course applicant who had graduated the junior high school in the passed academic year before 2023) 	15,000 yen (Application Fee)
General Enrollment	<ol style="list-style-type: none"> ① Application for admission ② Student Transcript ③ Envelope for Notice of Results (same as ④ noticed above) ④ A copy of Residence Card (same as ⑤ noticed above) 	

(2) Please pay the Application Fee 15,000 yen by bank transfer to the bank account below;

ガク) ミエトクフウガクエン		
さんじゅうさんぎんこう 三十三銀行	かめやまちゅうおうしてん 亀山中央支店	(普通) 744245 学校法人 三重徳風学園

(3) Notes

- A. Please submit the copy of the Transfer Payment Receipt or Transfer Statement with the other Application Documents.
- B. The period of paying Application Fee starts from a month before the first day of Application Period and the deadline will be the last day of it.
- C. The Application Documents should be enclosed in an envelope (self-prepared) with "APPLICATION DOCUMENTS ENCLOSED" written in red on the front.
Also, please enclose another envelope with the address of the applicant's junior high school written on the front, and with 440-yen stamp pressed on.
Please make sure to use a trackable shipping service or any delivery-certified mail service at the post office when sending the Application Documents.
- D. The Application Documents are non-returnable once sent, and the Application Fee is non-refundable once paid for any reason.

6. Admission Procedures for Successful Applicants (Entrance Fee)

(1) To secure admission, please pay the Entrance Fee 45,000 yen due to the period.

Examination Category	Period of Payment	Amount of Payment
Successful Applicants of Enrollments upon Recommendation	From January 27th, 2023 (FRIDAY) till February 3rd, 2023 (FRIDAY)	45,000 yen (Entrance Fee)
Successful Applicants of General Enrollment	From February 3rd, 2023 (FRIDAY) till February 10th, 2023 (FRIDAY)	

(2) Notes

- A. The details of "Entrance Procedures" will be notified with the Notice of Results.
- B. Payment must be completed during the period. After the deadline, admission will not be accepted.
- C. The Entrance Fee is non-refundable once paid for any reason.

7. Entrance Procedures (Facility Maintenance Fee)

(1) To secure enrollment, please pay the Facility Maintenance Fee 180,000 yen due to the deadline.

Examination Category	Deadline of Payment	Amount of Payment
Successful Applicants of Enrollments upon Recommendation	February 10th, 2023 (FRIDAY)	180,000 yen (Facility Maintenance Fee)
Successful Applicants of General Enrollment	March 17th, 2023 (FRIDAY)	

(2) The Facility Maintenance Fee of 2nd and 3rd year will be 84,000 yen per year, and will be paid in 3 installments. (in April, August, and December)

8. Payment of Tuition Fee and Others

Fee	Monthly Fee	Remarks
Tuition Fee	32,500 yen (390,000 yen per year)	Tuition Fee will be reduced on certain conditions of "National High School Tuition Supporting Fund". 【 see Notice 】

- Besides Tuition Fee, there are other fees of Education Enhancement Costs 13,500 yen per month (2nd and 3rd year will be 14,500 yen per month), Class Expenses Approx. from 3,000 to 4,000 yen per month, and Reserve Funds for School Trip 6,500 yen per month (from May of 1st year till October of 2nd year).

- Before enrollment, there are Purchase Costs of Text books, Supplementary materials, School uniforms, Gym suits, Indoor shoes, Gym shoes, and Judo uniform (only for male), etc.
It will be Approx. 110,000 yen in total and will be paid in a lump.

[Notice] Under the National Tuition Supporting Fund System, the Tuition Fee will be reduced calculated by the formula below according to the income of the student' s guardians.

<formula>: (standard taxable value of the prefectural and municipal income tax fees X 6%)
— (the amount of the prefectural and municipal income tax adjusted deduction)

154, 500 yen > calculated amount … All the Tuition Fee will be reduced
(390,000 yen provided yearly)

154, 500 yen \leq calculated amount < 304, 200 yen … A part of the tuition fee will be reduced
(118,000 yen provided yearly)

304, 200 yen \leq calculated amount … Not eligible for tuition support

9. Dormitory Fee

Fees	Monthly Fee	Remarks
Accommodation Fees	30,000 yen (360,000 yen per year)	Utility Expenses are included. 360, 000yen per year will be paid in 3 installments (in April, August, and December).
Food Expenses	Approx. 28,000 yen	Food Expenses may be revised based on the rate of the soaring food prices.

- The Dormitory Fee will be 160,000 yen and the Accommodation Fee of the 1st installment will be 120,000 yen. Please pay the fees by the same deadline as the Facility Maintenance Fee.

10. Scholarships

There are various Prefectural Senior High School Scholarship Funds, Abe Scholarship fund, an Tokufu Gakuen Scholarship Fund that can be applied. Students may apply any of them as long as the the certain conditions of scholastic attainments, and so on. Mie Tokufu Gakuen Scholarship Fund is applicable in case of the financial difficulties and situation of each household, even if other school admission is granted.

In addition, besides other scholarships, we have newly established a supportive incentive system called “Mie Tokufu Gakuen Financial Incentive System (Encourage System).” Application Procedures are scheduled after admission.